

Job Description

Name of church/organisation: Harrogate Baptist Church

Job Title: Children and Families worker (part time)

Responsible to: Minister of Harrogate Baptist Church

Job purpose: the main responsibilities of the role are:

- To coordinate our children and families' ministry
- To initiate new ministries to engage with families from the wider community

It is a genuine requirement that the post-holder should adhere the ethos of the Baptist denomination and the vision of Harrogate Baptist Church - Living Faith, Bringing Hope, Sharing the love of Jesus.

Church context: Harrogate Baptist Church is a small church, situated on the edge of the town. We have a small but growing group of children and young people, within an overall worshipping community (pre-Covid) of approx. 60 adults. We want to be more effective in helping our children to grow in faith in Jesus so we want to appoint a part-time person with suitable skills and experience to join our ministry team as a part-time Children and Families worker.

The person will have suitable skills and experience to nurture and grow faith in children, partner with parents/carers and enable us to reach out and welcome families outside the church in creative ways. We have just established a monthly Messy event on a Sunday morning, for our families running concurrently with a service in the worship space - this is something that can be built on and developed, contributing to the wider mission and outreach of our Church life.

The role will work closely with our minister.

Specific Responsibilities

The Children and Families worker will:

- Provide relational, caring, innovative and inspirational leadership for our children's ministry for 0-13's
- Plan and run Sunday morning children's activities for 5-13's
- Work with and encourage our church families
- Recruit, co-ordinate, support and manage our team of volunteers
- Plan, run, and develop our monthly Messy Church Sunday morning event
- Be involved in all age services and other special events across the year ie Christmas Eve Christingle service, as well as developing new one-off events such as alternative Halloween party, family fun days etc.
- Work with others in the area of safeguarding to maintain the highest standards of safeguarding procedure across our children and youth ministry
- Report to the leadership team on a quarterly basis and attend and share at two Church Meetings per year.

Person specification

We are looking for someone with:

- A passion and desire to see children of all ages grow and develop in their faith and love for Jesus
- Good people and communication skills, appropriate for connecting with children and families, interacting with the church family and reaching the community
- An ability to work on own initiative, as well as part of a team
- An ability to encourage and lead a team of volunteers
- A proven record of developing ways of effectively connecting with families in the wider community, whether in a paid or voluntary capacity
- A committed to sustaining and deepening own spiritual growth

Particular requirement: The post is subject to an Occupational Requirement that the post holder is a committed Christian under Part 1 of Schedule 9 to the Equality Act 2010.

Key terms

Length of contract: 12 months initially, with a 3-month probationary period (with scope for the length of contract to be extended)

Start date: early 2022

Work pattern: 6 hours per week, to be worked flexibly but including weekend and some evenings

Holiday: 25 days on a pro-rata basis

Salary: £10.50 per hour depending on skills and experience

Pension: n/a

Place of work: predominantly Harrogate Baptist Church and home working

Expenses: Agreed expenses will be reimbursed in full

Review: there will be a three-month probationary period.

Termination of contract: During probationary period, one week's notice on either side. Post probationary period, one months' notice of termination of employment will be required on either side.

Management: the minister will be the line manager and will provide support through regular contact

DBS: an enhanced DBS check, and 2 references will be taken up prior to taking the post as part of our safer recruitment procedures. Proof to work in the UK must be provided. The successful candidate will also be prepared to undertake safeguarding training.

For further information, please contact ann.chesworth@harrogatebaptistchurch.org.uk

Application closing date: Friday 3rd December 2021, midday

Interviews: w/c: 6th December 2021

Applicants should submit a current CV and covering letter, explaining their suitability and how they would approach the role to ann.chesworth@harrogatebaptistchurch.org.uk